

VOLUNTEER JOB DESCRIPTION

Position Title: Academic Tutor

Department(s): Youth Development

Supervisor: Catherine Casti, Youth Development Department Manager

Purpose: Academic tutors assist students to enhance their skills in reading, writing, science, social studies, math, and/or other academic subjects.

- The Youth Development Department (YDD) reduces risky behaviors in youth ages 6-12 by providing sports, recreation, mental health, creative expression, education, and prevention programming. After school programming provides Kindergarten through 3rd grade students with the resources to complete their homework and grow academically.
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Benefits: Academic tutors work directly with students, helping them develop the knowledge, skills and confidence to achieve their educational goals.

Responsibilities:

- Work with an assigned student or group, providing assistance in one or more subjects
 - Review assignments
 - Provide feedback on student progress and encourage academic excellence
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Commitment:

- Tutors are needed for at least one hour Monday - Thursday afternoons/evenings
 - YDD tutors are needed from October-May. A minimum commitment of once per week is preferred. The ideal volunteer is willing to commit to working with students throughout the school year.
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Tutor Qualifications:

- Must be in Junior year of High School or older
 - Experience working with youth; ability to exercise patience and reliability
 - Sensitivity to different learning styles and disabilities
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If Interested:

- Please contact Catherine Casti, Youth Development Department Director, for more information: ccasti@westendnh.org or (302) 658-4171 x 117