Volunteer Job Description

Position Title: Academic Tutor

Department(s): Youth Development

Supervisor: Catherine Casti, Youth Development Department Manager

Purpose: Academic tutors assist students to enhance their skills in reading, writing, science, social studies, math, and/or other academic subjects.

- The Youth Development Department (YDD) reduces risky behaviors in youth ages 6-12 by providing sports, recreation, mental health, creative expression, education, and prevention programming. After school programming provides Kindergarten through 3rd grade students with the resources to complete their homework and grow academically.

Benefits: Academic tutors work directly with students, helping them develop the knowledge, skills and confidence to achieve their educational goals.

Responsibilities:
- Work with an assigned student or group, providing assistance in one or more subjects
- Review assignments
- Provide feedback on student progress and encourage academic excellence

Commitment:
- Tutors are needed for at least one hour Monday - Thursday afternoons/evenings
- YDD tutors are needed from October - May. A minimum commitment of once per week is preferred. The ideal volunteer is willing to commit to working with students throughout the school year.

Tutor Qualifications:
- Must be in Junior year of High School or older
- Experience working with youth; ability to exercise patience and reliability
- Sensitivity to different learning styles and disabilities

If Interested:
- Please contact Catherine Casti, Youth Development Department Director, for more information: ccasti@westendnh.org or (302) 658-4171 x 117